

# Our Firm Recommends ADP®

Manage Your Cash, People and Risk Along With Your Payroll



A more human resource.™

Without a smart plan to effectively manage your cash, your business risk and your employees, you may find yourself facing one serious obstacle after another, even as you try to grow your business. That is why our firm recommends ADP's payroll processing and suite of small business solutions.

## ADP's Solutions Can Help You:

### Make it easier to pay employees

- Securely manage your payroll anywhere, anytime with mobile payroll solutions
- Contact dedicated payroll specialists to help ensure accuracy with every payroll
- Provide flexible payment options to your employees: direct deposit, paper checks or pay card

### Gain better control of your cash

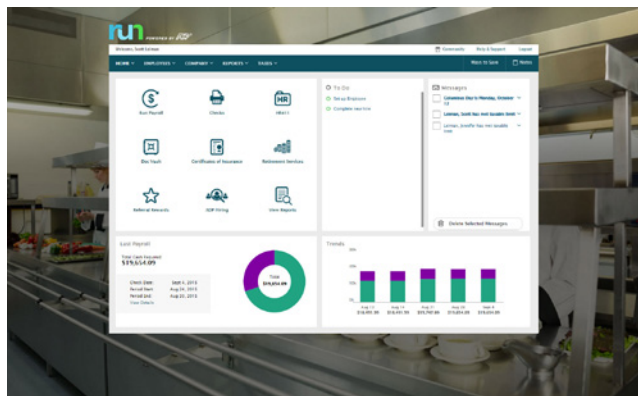
- Get better visibility into your cash with reporting and payroll liability previews
- Improve your cash flow predictability and eliminate the risk of large upfront premium deposits when you use ADP's Pay-by-Pay® Premium Payment Program for Workers' Compensation Insurance.\*\*

### Effectively manage & retain your people

- Access live HR support, best practices, and cutting edge technology to efficiently manage your day-to-day responsibilities
- Eliminate paper and get centralized, searchable access to stored employee and company documents
- Offer attractive optional benefits such as retirement plans and group health insurance, through ADPIA.\*
- Fully outsource your payroll, HR, and benefits administration with a Professional Employer Organization (PEO) relationship

### Reduce your compliance risk

- A dedicated HR portal that places critical information in your hands, an easy-to-use wizard for creating and updating your employee handbook, background checks, job descriptions and more
- Get alerts, updates and compliance tools to help keep you up-to-date with legislative and regulatory changes
- Automated federal, state and local payroll tax management provides greater accuracy and efficiency no matter where you do business
- Versatile time and attendance solutions to help enhance payroll accuracy and improve compliance with ACA Shared Responsibility time tracking



**To learn more, go to [adp.com/smallbusiness](http://adp.com/smallbusiness) or contact your ADP sales representative:**

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\*\*ADP's Pay-by-Pay® is a payroll enhancement feature of ADP's payroll processing services. Clients MUST be using ADP's tax filing service to take advantage of Pay-by-Pay. While premium deposits may be eliminated by most carriers, mandatory state assessment fees may be required by some states.

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